



2024 Rebate Application

Electric Vehicle Charger Rebate for Businesses

Ready to get your rebate?

Follow these simple steps.

This Energy Optimization program rebate is to encourage business and multi-family property owners to install commercial chargers for electric vehicles. This application is for projects completed between January 1, 2024 and December 31, 2024. The total number of EV charger rebates for businesses are limited. Rebates are available on a first-come, first-served basis. **Pre-approval is recommended** - call or email to discuss your project. For more detailed information, refer to the Terms and Conditions included with this application.

Annual Member Rebate Cap

- » Business or farm with a commercial utility rate code—\$10,000 cap.
- » Farm with a residential utility rate code—\$6,000 cap.

Step 1 Determine Eligibility

- Charger must be located at a business or multi-family location and served by a HomeWorks Tri-County Electric Co-op electric account with a commercial rate code.
- Charger may be available to the public or used for private fleet vehicle charging. See the Residential Programs rebate application form for single-family residential EV and EV charging rebates.
- Rebate is per charging port. A single charging station may have more than one charging port.
- Minimum two charging ports per site location.
- Must be a Level 2 (208/240 volt) or DC fast charger to qualify.
- Member must commit to providing a dedicated parking space for each charge port installed.
- Charger must be listed by a Nationally Recognized Testing Laboratory such as UL, ETL, or CSA.
- Equipment must be new (used equipment is not allowed).
- Rebates may not exceed 75 percent of the total project cost.

Step 2 Pre-approval and Installation

Pre-approval is recommended - call 877.296.4319 or email info@michigan-energy.org to discuss your project. After ensuring your project will qualify, purchase and install the equipment.

Step 3 Submit Application

Application must be submitted with complete information within 60 days of project completion or by December 31, 2024, whichever is earlier. Application must include:

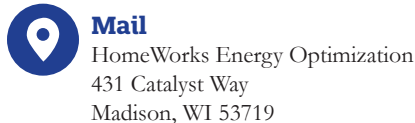
- An IRS Form W-9 for payee (or completed Section 5 on page 2 of this application).
- The entire completed application, including the signed member information page.
- Itemized invoices from the installing contractor(s) and/or vendor(s) for the project. Invoices must include the date, quantity, unit cost, make, and model of installed items, and labor costs, if applicable.
- Specification/data sheets for installed EV charging equipment.
- Rebate calculation:

Commercial EV Charger Rebate	Number of Charging Ports Installed	Total Rebate Amount
\$2,000 per charging port		\$

Step 4 Payment

Once completed paperwork is submitted, your final application will be reviewed and processed for payment. Rebate payments are usually mailed within six to eight weeks.

Submit your documents one of three ways:



Call **877.296.4319** for questions about this application.

SECTION 1: Co-op Member Information (please print)

2024 Energy Optimization Application

Co-op Member Name (as shown on your electric utility bill):			
Co-op Member Mailing Address:	City:	State:	ZIP:

SECTION 2: Job Site Information

Job Site Name (if different than member name):		Project Contact Person Name:	
Project Contact Telephone: <input type="checkbox"/> Home/Office Number <input type="checkbox"/> Mobile Number		Project Contact Email:	
Job Site Street Address (physical location):		City:	State: MI ZIP:
Electric Utility Company at Job Site:		Electric Utility Acct #:	Project Completion Date:
What is the predominant use of the building space where equipment was installed? (check one) <input type="checkbox"/> Office <input type="checkbox"/> Retail <input type="checkbox"/> Warehouse <input type="checkbox"/> Restaurant <input type="checkbox"/> Grocery/Supermarket <input type="checkbox"/> Manufacturing <input type="checkbox"/> Lodging <input type="checkbox"/> School: K-12 <input type="checkbox"/> School: College <input type="checkbox"/> Healthcare facility <input type="checkbox"/> Farm (commercial meter) <input type="checkbox"/> Farm (residential meter) <input type="checkbox"/> Other/Miscellaneous _____			

SECTION 3: Trade Ally (Contractor) Information

Trade Ally Name (or indicate if self install):		Trade Ally Contact Person Name:	
Trade Ally Telephone:		Contact Email:	
Trade Ally Mailing Address:		City:	State: ZIP:

SECTION 4: Payee and Mailing Address

Make Rebate Check Payable to (payee): <input type="checkbox"/> Co-op Member <input type="checkbox"/> Landlord <input type="checkbox"/> Trade Ally or other third party (See <i>Third-Party Payees</i> section of Terms and Conditions for details.) ONLY IF rebate is being made payable to a third-party landlord or trade ally per check box above, the co-op member must confirm this rebate reassignment arrangement by signing below: I, the co-op member, am authorizing reassignment of the rebate payment to the third-party payee named herein (in Section 5 below or payee IRS Form W-9), and I understand that I will not be receiving the rebate payment. I also understand that my release to a third-party does not exempt me from the program requirements outlined in the Terms and Conditions.			
Co-op Member Signature: /s/	Print Name:	Title:	Date:
Mail Check to: <input type="checkbox"/> Co-op Member Mailing Address (entered at top of this page) <input type="checkbox"/> Job Site Address <input type="checkbox"/> Payee W-9 Address <input type="checkbox"/> Alternate Pay Address (complete below)			
Alternate Pay Address (if checked above):		City:	State: ZIP:

SECTION 5: Payee IRS Form W-9 Information (Submit IRS Form W-9 for payee OR fill out this section completely. This section may be omitted only if IRS Form W-9 for payee is submitted.)

Payee Legal Name (as shown on income tax return):		Payee Business Name (if different than payee legal name):	
Payee Legal Address:		City:	State: ZIP:
Check the appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Other tax exempt organization or govt. agency <input type="checkbox"/> LLC - Enter the tax classification (C = C corporation, S = S corporation, P = partnership): _____ Note: For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.			
Payee Tax Identification Number (TIN) (Complete ONE only. Must match payee legal name above.)			
FEIN #: _____ OR SSN: _____			
Certification: The following certifications are required in order for this form to substitute for the IRS Form W-9. Under penalties of perjury, I certify that: 1. The payee's TIN is correct. 2. The payee is not subject to backup withholding due to failure to report interest and dividend income. 3. The payee is a U.S. citizen. The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.			
Payee Signature: /s/	Print Name:	Title:	Date:

SECTION 6: Co-op Member Signature (please read and sign)

The undersigned agrees that the stated energy-efficient measure(s) was (were) installed at the job site address listed above as part of the Energy Optimization program. I have read and agree to the Terms and Conditions within this application. I agree to verification of equipment installation, which may include a site inspection by a program or utility representative. I understand that I am not allowed to receive more than one rebate from this program on any individual piece of equipment. I hereby agree to indemnify, hold harmless, and release the utility and program administrator from any actions or claims in regard to the installation, operation, and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages. To the best of my knowledge, the statements made on this application are complete, true, and correct, and I have submitted the appropriate supporting documentation to receive a rebate. I have elected to utilize electronic signatures. I understand and intend that a legal signature is formed by typing my name on this document. If any of the parties do not wish to sign this document electronically, all must opt out together and print a paper copy to sign manually.

Co-op Member Signature: /s/	Print Name:	Title:	Date:
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2024 Rebate Application Application Terms & Conditions

REBATE OFFER: Projects must be implemented (completed) between January 1, 2024 and December 31, 2024. Complete application must be submitted no later than December 31, 2024. This application form is for facilities with a commercial or industrial electric meter or rate code. Farms with a residential or commercial meter may also apply. For multi-family properties, equipment must be connected to a commercial “house” meter account. Other businesses with a residential meter must use the residential programs.

COMPLIANCE: a) All projects must comply with applicable federal, state, and local laws, and building codes. b) All equipment must be new or retrofitted with new components per the program specifications. Used equipment is not eligible for rebates. Leased equipment must receive pre-approval BEFORE project initiation or entering into the equipment lease. Existing equipment must be permanently disconnected or removed and not reused elsewhere. c) New equipment must meet specification requirements. d) For prescriptive programs, new equipment must be operational when the application is submitted. e) Only one rebate will be granted for each project. f) Members may submit multiple projects in a calendar year; however, the rebate totals may not exceed the annual rebate cap without utility authorization. g) New construction projects will be considered with prior review and authorization. Note that the measures and rebates listed on the application form are typically intended for retrofit projects; not all measures listed may be available for new construction projects. h) If the project is in a leased building, the term of the lease must be at least three (3) years and a copy of the lease may be requested. i) Up to 24 months of utility usage information may be requested.

DELIVERY: Applications must be delivered via mail to HomeWorks Energy Optimization Programs, 431 Catalyst Way, Madison, WI 53719, emailed to info@michigan-energy.org, submitted online, or faxed to 608.646.7682.

PRESCRIPTIVE APPLICATIONS: Pre-approval is not required for prescriptive rebates unless otherwise specified. However, a rebate will not be provided for projects or equipment that does not precisely meet the requirements provided on the prescriptive application form. Applications must have complete information and be submitted with the supporting documentation specified on the form instructions. Unless otherwise specified, rebates for prescriptive measures may not exceed 75 percent of the total project cost, including materials, sales tax, external labor (i.e. contracted labor), permits, equipment rental, and disposal.

PAYMENT: Once completed paperwork is submitted, rebate payments are usually mailed within six to eight weeks. Rebate payments are made by check, and may arrive in multiple checks. Incomplete applications will either delay payments or result in denial of application approval. HomeWorks Tri-County Electric Co-op reserves the right to refuse payment and participation if the member or trade ally violates program terms and conditions. Equipment must be connected to HomeWorks Tri-County Electric Co-op service for the rated life of the product(s) or for a period of three (3) years from receipt of rebate, whichever is less. If the facility in which the installed projects are located closes or ceases operation within three (3) years from receipt of rebate, or if you cease to be a member of HomeWorks Tri-County Electric Co-op during the following three (3) years, you shall refund a prorated amount of rebate dollars based on the time installed.

THIRD-PARTY PAYEES: The HomeWorks Tri-County Electric Co-op member may authorize payment of the rebate directly to a landlord, trade ally, or other third-party payee by selecting the appropriate box in Section 4 on page 2 of the application. If the co-op member chooses to reassign their rebate to a third-party, the member must sign the release in Section 4 and the third-party payee must be identified in the completed Section 5 or on the payee’s IRS Form W-9. Program staff reserve the right to contact the member to confirm third-party payee requests.

TRADE ALLY INFORMATION: The term “trade ally” refers to the company or contractor who provides or installs equipment for the HomeWorks Tri-County Electric Co-op member. If the project was completed by more than one trade ally (e.g., equipment was purchased from one trade ally but installed by another) and the rebate is being paid to the co-op member, enter the information of the trade ally who installed the equipment in the Trade Ally (Contractor) Information section on page 2 of the application. Trade allies participating in the program must adhere to standards of acceptable business behavior and performance.

INSPECTION: Program staff reserve the right to conduct pre-inspections and post-inspections of proposed and installed projects. Some projects may require site verification or phone verification before the rebate will be processed.

PUBLICITY: HomeWorks Tri-County Electric Co-op reserves the right to publicize your participation in this program, unless you specifically request otherwise.

PROGRAM DISCRETION: Rebates are available on a first-come, first-served basis. Rebate amounts and offerings are subject to change or termination without notice at the discretion of HomeWorks Tri-County Electric Co-op.

LOGO USE: Members or trade allies may not use the HomeWorks Tri-County Electric Co-op name or logo in any marketing, advertising, or promotional material without written permission.

DISCLAIMERS: HomeWorks Tri-County Electric Co-op: a) does not endorse any particular manufacturer, product, labor, or system design by offering these programs; b) will not be responsible for any tax liability imposed on the member as a result of the payment of rebates; c) does not expressly or implicitly warrant the performance of installed equipment or contractor’s quality of work (contact your contractor for detailed warranties); d) is not responsible for the proper disposal/recycling of any waste generated as a result of this project; e) is not liable for any damage caused by the installation of the equipment or for any damage caused by the malfunction of the installed equipment; f) is not responsible for items (rebate applications, supporting documentation, and/or rebate checks) lost or damaged in the mail.

ELIGIBILITY: These rebates are offered to HomeWorks Tri-County Electric Co-op members with active electric service in Michigan only. For questions regarding eligibility, call 877.296.4319.

INFORMATION RELEASE: The member requests and authorizes HomeWorks Tri-County Electric Co-op to release electric usage for the preceding 24 months to Energy Optimization program staff, in order to participate in the program. The authorization to release information expires automatically two (2) years after signature date. The member agrees that the Energy Optimization program and their contractors may include the member’s name, address, electric account number, electric services, and resulting energy savings (“Information”) in a database hosted by a contractor of the Energy Optimization program and such information may be included in reports or other documentation submitted to HomeWorks Tri-County Electric Co-op, and their contractors and/or the Michigan Public Service Commission (“Reports”). Such parties will treat such Information as confidential and the Information in the Reports shall only be in the aggregate.

RELEASE/INDEMNIFICATION: Payment of rebates under the Energy Optimization program and/or evaluation of applications for rebates shall not deem the Energy Optimization program or any of its affiliates, employees, contractors, or agents (“Energy Optimization Parties”) to be responsible for any work completed in connection herewith. The applicant fully releases Energy Optimization Parties from any and all claims it may have against Energy Optimization Parties in connection with this application, the rebates, or the work performed in connection with them. In addition, the applicant agrees to defend, indemnify and hold Energy Optimization Parties harmless from and against any and all claims, losses, demands, or lawsuits by any third parties arising in connection with this application, the payment or non-payment of rebates, or any work performed in connection with them. The member hereby releases HomeWorks Tri-County Electric Co-op from any and all liability arising from or connected with releasing the information to the Energy Optimization program set forth herein.

NON-DISCLOSURE: The Energy Optimization program agrees not to disclose project information, such as pricing, proprietary equipment specifications, or other intellectual property. Such information will be used by Energy Optimization program staff only for the purpose of validating and fulfilling rebate applications. Such information will not be shared outside of the Energy Optimization program.

ANNUAL MEMBER REBATE CAP: Rebates are available on a first-come, first-served basis; apply early. Rebate budgets are limited, therefore total annual rebate amount per member may be limited as follows: Business or farm with a commercial utility rate code – \$10,000 cap. Farm with a residential utility rate code – \$6,000 cap. If a larger rebate amount is needed to enable your project to move forward, please call to request pre-approval prior to beginning your project.